



**Come to northern BC where the opportunities of a large centre coexist with the heart and soul of small communities!**

Feeling the need to do something out of the ordinary and add some excitement to your life? Want to wake up every day in a world-class recreational play ground? How about kayaking, fishing or hiking right at your back door? How about all of this AND the opportunity to contribute to the *northern way of caring*?

**COORDINATOR, SUPPORT SERVICES  
PERMANENT FULL TIME  
PRINCE RUPERT, BC**

The Coordinator, Support Services supervises and coordinates the day-to-day activities of Dietary, Housekeeping and Laundry Services. The successful candidate will implement policy and procedure, manage human resources, and participate in cost control measures and maintain relevant records.

Qualifications & Competencies:

- Two year diploma or certificate in Health Administration, Environmental Services or Food and Nutrition Services from a recognized college or technical school;
- Certificate of Proficiency in Nutrition and Food Service Management;
- Certificate of Proficiency in Laundry and Housekeeping; Food safe Certificate Level 1 and 2;
- Three to five years' experience in a related position, including a minimum of two years' supervisory experience; Or, an equivalent combination of education, training and experience

[Apply TODAY](#) and make the move you will cherish for a lifetime!